

**ADDENDUM TRANSMITTAL**

**REQUEST FOR PROPOSAL (RFP)**

For

**THE GOOD SAMARITAN CANADA (GSC)**

For

**HVAC PREVENTATIVE MAINTENANCE FOR FACILITIES IN  
INTERIOR BC**

**Locations:** Interior British Columbia

**RFP Number:** P103-2021-050

**TO: ALL PROPONENTS OF RECORD**

**RE: ADDENDUM NO. 2, October 29, 2021**

Attached is a copy of Addendum No. 2, dated October 29, 2021, consisting of 2 pages (excluding the cover page).

**ADDENDUM NUMBER: 2**

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**RE: ADDENDUM NO. 2, October 29, 2021**

This Addendum Number 2 forms part of the RFP and contract documents and modifies them as follows:

**RFP DOCUMENT**

The RFP Number remains P103-2021-050

**CLARIFICATIONS**

- Q1.** It is unclear if controls are on site or not. What are the proponent's responsibilities regarding controls?
- A1.** Vendors shall liaise with manufacturer's representatives to ensure controls are operating properly, through the GSC Regional Manager.
- Q2.** If controls are on site, whose controls are being used?
- A2.** Hillside Village – Automated Logic  
Pioneer Lodge – Automated Logic  
Heron Grove – N/A  
Mountainview - TRANE  
Village by the Station – Automated Logic
- Q3** Is there an advantage to offering a single dispatch/point of contact for multiple regions for this RFP? Would that be considered a differentiator?

- A3.** One point of contact for the region is preferable.
- Q4.** Can you list all moving, maintainable componentry that are included in this RFP?
- A4.** These are listed at the end of the RFP document in Appendix 'C'.
- Q5.** We are aware of additional HVAC equipment at some sites. Would any additional equipment be discussed after the RFP is awarded? (i.e. pneumatic valves, hot water tanks, backflow preventors)
- A5.** Yes, this is likely.
- Q6.** Would a Field Level Risk Assessment (FLRA) be adequate for providing a detailed safety plan for the Project? Would the table of contents of our 400+ page safety manual be preferred?
- A6.** A field level assessment is preferred.
- Q7.** Are adding embedded links to Google Drive an acceptable way to navigate the 20 page restriction?
- A7.** Please do not add embedded links to Google Drive.
- Q8.** Can we have clarity regarding what 'widespread emergency' and 'disaster' entails when asking for the details of vendor's plan?
- A8.** Yes, this is asking Vendors to describe how a disaster/widespread emergency would affect the services they provide GSC, including what measures they have in place to prevent such disruption.
- Q9.** In Project Deliverables/ Scope of Work Page 4-3.4  
Is it electrical and plumbing specific to the HVAC equipment only?
- A9.** This includes HVAC, refrigeration, plumbing and electrical services.

**END OF ADDENDUM.**